

Guidelines for Visiting, Non-Tenure Line Faculty Titles

April 23, 2021

1. The unit must establish that use of the working title of “Visiting (Assistant, Associate) Professor” is well-established in a particular discipline.
2. The offer letter may say Visiting (Assistant, Associate) Professor but in parentheses it must note the AC-21 title (Associate/Assistant/Teaching Professor).
3. Appointment/offer letter must state that the maximum term of appointment is 2 years with no option to extend beyond 2 years with this working title. No exceptions will be granted. If the appointment continues beyond two years, the faculty member must then refer to themselves by their AC-21 title.